

एकलव्य आदर्श आवासीय विद्यालय, मोहला
मोहला-मानपुर-अंबागढ़ चौकी, छत्तीसगढ़
राष्ट्रीय आदिवासी छात्र शिक्षा समिति
जनजातीय कार्य मंत्रालय, भारत सरकार
सी.बी.एस.ई. नं.- 3320488

यूडिस नं.- 22091005615

ईमेल: Emrsmohla2020@gmail.com



Eklavya Model Residential School, Mohla
DIST- Mohla-Manpur-Ambagarh-Chowki,
Ministry of Tribal Affairs, Government of India
National Education Society for Tribal Students
CBSE No. 3320488

Udise no. -22091005615

E-mail - Emrsmohla2020@gmail.com

S.NO./GeM/ 30 /EMRS/2026-27

MOHLA, DATE- 01/10/2026

Additional Terms and Conditions (ATC)

This document contains the terms and conditions regarding the supply of Grocery, vegetables, daily-use materials required as per demand in the school 'Eklavya Model Residential School, Mading-Piding Dhenu, Mohla, Chhattisgarh for the session 2026-27 or till the finalization of the process of next tender. The bids are invited under the e-tender process of the GeM portal for 21 days from the date of publishing of the bid, subject to the prescribed terms and conditions for material supply.

The tender shall be submitted according to the rules and conditions specified in Tender Paragraphs 1 to 20. Unless otherwise specified, it shall be deemed that the bidder agrees to all the prescribed rules and conditions mentioned herein.

1. The firm registration must be within the state 'Chhattisgarh' only.
2. **The tender will be done item wise only.**
3. The quoted rates in the tender should include delivery up to the school premises and all applicable taxes as per State/Central Government rules, loading/unloading charges, GST, or any other tax. The school shall not be responsible for payment of any additional taxes and charges. Payment shall not exceed the approved rate or retail price under any circumstances.
4. An Earnest Money Deposit (EMD)/Security Deposit of INR 2,00,000 (Two Lakhs Indian rupees only) in the form of Draft/FDR in favour of the **"PRINCIPAL, EKLAVYA ADARSHA AWASHIYA VIDHYALAYA MOHALLA"** must be attached with the documents asked in this document. The Draft/ FDR of EMD must be submitted physically in school before 2 days from closing of the bid.
5. EMD/ Security Deposit Submission shall be Compulsory; exemption will not be given to any bidder at any ground. Non submission shall lead to rejection while opening of technical bid.
6. The amount of EMD shall be refunded if the tender is rejected or to unsuccessful bidders after 15 days of finalization of tender provided to successful bidder. The amount shall be forfeited if the bidder fails to comply with the conditions.
7. Sample of goods should be submitted before 2 days from the closing of bid. Such sample shall be checked and verified by mess verification committee then sample clearance certificate shall be issued to vendor. Such certificate is mandatory for participation in bid.
8. The quality of the material supplied by the firm shall be compare it with the submitted sample by the mess verification committee. The bidder shall be bound to take back the rejected materials at their own expense. The decision of school verification committee shall be considered final.

➤ If the tender is accepted, the successful bidder shall deposit the security deposit (Performance /security) which is 5% of the total bid value in the form of Draft/FDR. The supply order will be provided only after submission this security deposit to school account mentioned above. Otherwise, the tender shall be considered to be cancelled and the firm may be blacklisted at GeM.

10. If the contractor fails to supply the materials within the stipulated period, the undersigned shall have the liberty to procure the material from the market or any other individual/firm. The difference in cost shall be deducted from the security deposit/earnest money. If the deducted amount exceeds the security deposit, the contractor shall be bound to deposit the remaining amount.

11. The supply order shall be issued solely on an as-and-when-required basis, depending upon the actual requirement of the school. No fixed schedule or frequency for placing orders shall be binding on the school.

12. The school reserves the right to cancel bid/ tender at any stage of bidding process without assigning any reason.

13. Upon acceptance of the tender, an agreement shall be executed, and the bidder shall be bound to comply with the conditions stated in the tender and general financial rules as per GFR and GeM. otherwise, the tender will be considered to be cancelled and on violation the firm can be blacklisted at GeM.

14. The bidder must submit the satisfactory work experience certificate for three years demonstrating experience specifically in supplying groceries and fresh fruits/vegetables to government departments/schools, Public Sector undertakings (PSUs) and Autonomous Bodies.

15. Any suppliers who are blacklisted/debar from any government departments/schools/Public Sector undertakings (PSUs)/Autonomous Bodies shall not be eligible to participate in bid.

16. The following documents must be attached with the tender in the same order mentioned below:

(i) Trading License.

(ii) GST registration certificate.

(iii) EMD deposit proof.

(iv) GST and Income Tax returns of the last three financial years.

(v) One cancelled Cheque.

(vi) The turnover of the firm/institution during the last three financial years must be average 50 lakhs per year or more, certified by a Chartered Accountant i.e. FY 2022-23, FY 2023-24 and FY 2024-25. The copies of Audited Annual Accounts / Statutory CA Certificate with UDIN number for last three years shall be uploaded along with the bid.

(vii) An affidavit on Rs. 100 stamp paper, notarized, declaring that the firm/institution is not blacklisted/debar by **any government departments/schools/Public Sector undertakings (PSUs)/Autonomous Bodies.**

(viii) Copies of PAN card and Aadhaar card of the owner of the firm/institution.

(ix) ISO certificate must be submitted. ISO 14001:2015, ISO 45001:2018, ISO 22000:2018, ISO 9001:2015

(x) Work experience certificate for three years demonstrating experience specifically in supplying groceries and fresh fruits/vegetables to government departments/schools, Public Sector undertakings (PSUs) and Autonomous Bodies must be submitted.

Food license of the firm/institution/contracted firm must be submitted. Firms Should Have Valid SSAI License.

Note: This undertaking of submitting documents shall be uploaded as first page in pdf of documents submitted at GeM portal. The format of this undertaking is provided at the last pages of this document.

17. The address of the firm shown by the bidder should be clearly identifiable. It is often observed that bidders obtain tender documents by registering a shop, but in reality, no such shop or firm exists under that name.

In the event that the shop/firm does not exist, the tender may be cancelled and the firm shall be blacklisted.

18. If a bidder resorts to frivolous malicious or baseless complaints/allegations with an intent to hamper or delay the bidding process or resorts to canvassing rigging/influencing the bidding process, department reserves the right to blacklist such bidder for present/ future bids up to a period of 3 years.

19. In case of any dispute, the decision of the school shall be final and universally binding.

20. The competent authority reserves the right to cancel the tender at any stage of bidding process without assigning any reason.

(Letter Head of the firm) Undertaking by Firm

I/we. (Full) (Name of Firm) with Address. is/are submitting below mentioned documents in the same order at GeM Portal. I undertake that all these documents are valid and updated as asked by school.

Note: - This undertaking shall be uploaded as first page in pdf of documents submitted at GeM portal and physically submitted in school.

The firm shall be disqualified if this undertaking is not submitted. Tick (submit/ Not submit) mentioned against following: -

- | | |
|--|----------------------|
| (i) Trading Licence | (Submit/ Not Submit) |
| (ii) GST registration certificate | (Submit/ Not Submit) |
| (iii) EMD deposit proof. | (Submit/ Not Submit) |
| (iv) GST and Income Tax returns of the last three financial years. | (Submit/ Not Submit) |
| (v) One cancelled Cheque. | (Submit/ Not Submit) |

The turnover of the firm/institution during the last three years must be average 50 lakh per year / more per year, certified by a Chartered Accountant i.e. FY 2022-23, FY 2023-24 and FY 2024-25. The copies of Audited Annual Accounts / Statutory CA Certificate with UDIN number for last three years shall be uploaded along with the bid.

(Submit/ Not Submit)

(vii) An affidavit on Rs.100 stamp paper, notarized, declaring that the firm/institution is not blacklisted/debar by any government departments/schools/Public Sector undertakings (PSUs)/Autonomous Bodies.

(Submit/ Not Submit)

(viii) Copies of PAN card and Aadhaar card of the owner of the firm/institution.

(Submit/ Not Submit)

(ix) ISO certificate must be submitted. ISO 14001:2015, ISO 45001:2018, ISO 22000:2018, ISO 9001:2015.

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(x) Work experience certificate for three years demonstrating experience specifically in supplying groceries and fresh fruits/vegetables to government departments/schools, Public Sector undertakings (PSUs) and Autonomous Bodies must be submitted.

(Submit/ Not Submit)

(xi) Food license of the firm/institution/contracted firm must be submitted. Firms Should Have Valid FSSAI License.

(Submit/ Not Submit)

Sign of Firm Owner/s

2/1/2024

Full Name of Firm Owner/s

Seal of Firm

Indul

Amur

Shahar

B